## **NOTICE**

## IN THE COUNTY COMMISSION OF TYLER COUNTY, WEST VIRGINIA

## CALL FOR APPLICATIONS FOR APPOINTMENT AS SHERIFF OF TYLER COUNTY FOR A TERM OF OFFICE TO EXPIRE ON DECEMBER 31, 2024

Pursuant to the provisions of Chapter 3, Article 10, Section 8 of the West Virginia Code, the County Commission of Tyler County seeks applications for appointment as Sheriff of Tyler County, to fill an impending vacancy in the office of Sheriff, for a term of office that will expire on December 31, 2024. The office of Sheriff is a Constitutional office, established by Article IX, Section 1 of the Constitution of West Virginia. The qualifications for and the duties of the office are all of those prescribed by the Constitution of West Virginia and the West Virginia Code.

The County Commission must appoint a person to fill a vacancy in the office of Sheriff within thirty (30) days thereof. The County Commission may, but is not required to appoint a temporary successor for a period not to exceed thirty (30) days of a vacancy.

In order to be considered, an applicant must meet all of the mandatory qualifications, which are set forth herein.

## **MANDATORY QUALIFICATIONS**

The appointee must:

- 1. Be eighteen (18) years of age
- 2. Reside in Tyler County
- 3. Be entitled to vote
- 4. Be a member of the Republican Party

Any person meeting the mandatory qualifications who desires to apply for consideration for appointment shall submit a resume and letter of interest to the Clerk of the County Commission, in person or by mail, c/o Mr. Neil A. Archer II, County Clerk, P.O. Box 66, Middlebourne, WV 26149. The resume and letter of interest must be received in the office of the County Clerk by the close of business on Wednesday, May 17, 2023. The resume must include the applicant's full name, date of birth, and Social Security Number, and physical address. Applicants will be subject to a criminal background check. Applicants who fail to submit a resume and letter of interest containing the required information by the deadline

established herein <u>will not be considered</u>. The office of the Clerk of the County Commission is open for business Monday through Friday, 8 A.M to 4 P.M., excluding legal holidays.

A special meeting of the County Commission of Tyler County will commence on Thursday, May 18, 2023, at 9:00 A.M, to interview applicants, in the County Commission chamber of the Tyler County Courthouse. This special meeting may be continued from time to time or day to day until the business thereof is concluded. Pursuant to Chapter 6, Article 9A, Section 4 of the West Virginia Code, any such interview may be conducted by the County Commission in executive session, unless the applicant requests to have the interview conducted in an open meeting.

A special meeting of the County Commission of Tyler County will be held on <u>Friday</u>, <u>May 19, 2023 at 4:01 P.M.</u> for the purpose of filling the expected vacancy in the office of Sheriff of Tyler County.

It is so ORDERED this 4th day of May, 2023:

LANCE M. HICKMAN, PRESIDENT

MICHAEL V. SMITH, COMMISSIONER

ERIC H. VINCENT, COMMISSIONER

ATTEST:

NEIL A. ARCHER, II, CLERK